



*\* We only accept applications for open positions.*

### **Butterfly Learning Center**

- \* **Floater** (BLC1) - : Full-time & Subs  
High School Diploma; experience with individuals with disabilities preferred.
- \* **Teacher's Aide** (BLC2) - **Little Rock, Ar:** Full-time & Subs  
High School Diploma; experience with individuals with disabilities preferred.
- \* **Floater & Subs** (BLC5) - **Little Rock, Ar:** Full-time  
High School Diploma; experience with individuals with disabilities preferred.
- \* **Preschool Lead Teacher** (BLC9) - **Little Rock, Ar:** Full-time  
High school diploma or equivalent. Must have 2 years training and experience as a lead teacher working with children in an organized/licensed child care facility.
- \* **Assistant Director** ( ) - **Little Rock, Ar:** Full-time  
Responsible for daily operations, child/staff ration, scheduling and required reports. Assist Preschool Director with all aspects as need including training and recruitment. High school diploma or equivalent, with a minimum of two years experience work

### **Community Living Arrangement**

- \* **Residential Care Worker** (CLA2) - **Little Rock, Ar:** Full-time;Part-time  
To work in a 15 bed residential care facility. High school diploma or equivalent plus two years of experience working with individuals with disabilities or related field a must. The ability to work cooperatively and effectively with others and to exercise tact, initiative, and good judgment when dealing with all people.

### **Fort Smith/Van Buren**

- \* **Direct Care Worker** (F003) - **Russellville, Ar:**  
Responsibilities include providing companionship, care and protection to individuals with developmental or related disabilities. A general knowledge and/or two years experience in working with mentally or physically disabled individuals is highly desired. A High School Diploma/GED or CNA license is required. Positions are available throughout the state.

### **Harrison**

- \* **Direct Care Worker** (H003) - **Harrison, Ar:**  
Responsibilities include providing companionship, care and protection to individuals with developmental or related disabilities. A general knowledge and/or two years experience in working with mentally or physically disabled individuals is highly desired. A High School Diploma/GED or CNA license is required. Positions are available throughout the state.

### **Human Resources**

- \* **Payroll/HR Tech** (HR2) - **Little Rock:** Full-time  
Entry level position. High School Diploma required. Clerical experience a must. Payroll experience a plus. Duties include assisting with payroll, filing, status changes, responding to employment inquiries. Answering telephones, clerical support. Detailed oriented, computer literate, ability to multi-task and great communication skills. Exp with Microsoft Office (Word, Excel) and AS400 a plus. Must have ability to work with the public.
- \* **Compliance Specialist** ( ) - **Little Rock:** Full-time  
Process all training test, create certificates and log hours into HR system/spreadsheet. Weekly reports of training to disperse to components directors. Keeps spreadsheet data on new employee training. Send weekly report to component directors.  
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### **Information Technology**

- \* **Technology Specialist II** ( ) - **Little Rock:** Full-time  
Technology Coordinator must be knowledgeable in software, hardware and networks. Perform both technical and administrative tasks to ensure functionality and efficiency of computer systems. Assist administrator with servers, desktop computers, printers (not Xerox copiers), routers, switches, firewalls, phones, cellular phones, software deployment, hardware installs, security updates and patches.

### **Jonesboro**

- \* **Direct Care Worker** (J003) - **Jonesboro, Ar:**



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### **Little Rock Waiver**

**\* Direct Care Worker (WA1) - Statewide:**

Responsibilities include providing companionship, care and protection to individuals with developmental or related disabilities. A general knowledge and/or two years experience in working with mentally or physically disabled individuals is highly desired. A High School Diploma/GED or CNA license is required. Positions are available throughout the state.

**\* Administrative Assistant () - Little Rock: Full-time**

Administrative and clerical support. Must have High School diploma, prior experience and extensive computer skills.

### **Maintenance**

**\* Maintenance Technician II () - Little Rock:**

Responsible for performing highly diversified duties to install, troubleshoot, repair and maintain production and facility equipment. Predictive and productive maintenance systems and processes to support the achievement of the site's business goals and objectives. May require state traveling.

### **Material Recycling Facility**

**\* Recycling Technician I () - Little Rock:**

Daily sorting of all material to be recycled and provide support for all MRF functions. Good hand and eye coordination, ability to stand for long periods of time, ability to lift 30 lbs, ability to bend and work in an environment with unfavorable odors.

### **Northeast Waiver**

**\* Direct Care Worker () - Walnut Ridge, Ar: Full-time;Part-time**

Responsibilities include providing companionship, care and protection to individuals with developmental or related disabilities. A general knowledge and/or two years experience in working with mentally or physically disabled individuals is highly desired. A High School Diploma/GED or CNA license is required. Positions are available throughout the state.

**\* Direct Care Worker () - Bald Knob, Ar: Full-time;Part-time**

Responsibilities include providing companionship, care and protection to individuals with developmental or related disabilities. A general knowledge and/or two years experience in working with mentally or physically disabled individuals is highly desired. A High School Diploma/GED or CNA license is required. Positions are available throughout the state.

**\* Direct Care Worker () - Batesville, Ar: Full-time;Part-time**

Responsibilities include providing companionship, care and protection to individuals with developmental or related disabilities. A general knowledge and/or two years experience in working with mentally or physically disabled individuals is highly desired. A High School Diploma/GED or CNA license is required. Positions are available throughout the state.

**\* Direct Care Worker () - Piggott, Ar: Full-time;Part-time**

Responsibilities include providing companionship, care and protection to individuals with developmental or related disabilities. A general knowledge and/or two years experience in working with mentally or physically disabled individuals is highly desired. A High School Diploma/GED or CNA license is required. Positions are available throughout the state.

**\* Direct Care Worker () - Paragould, Ar: Full-time;Part-time**

Responsibilities include providing companionship, care and protection to individuals with developmental or related disabilities. A general knowledge and/or two years experience in working with mentally or physically disabled individuals is highly desired. A High School Diploma/GED or CNA license is required. Positions are available throughout the state.

### **Russellville**

**\* Direct Care Worker (R003) - Russellville, Ar:**

Responsibilities include providing companionship, care and protection to individuals with developmental or related disabilities. A general knowledge and/or two years experience in working with mentally or physically disabled individuals is highly desired. A High School Diploma/GED or CNA license is required. Positions are available throughout the state.

### **Therapy**

**\* Lead Therapist "Autism Waiver Program" (THER2) - Statewide: Full-time;Part-time**

PT/FT/PRN - Qualified Lead Therapists hold a bachelor's degree in an education, special education, psychology or therapy related field. Have completed 120 hours of specified autism training/have a minimum of two years experience in intensive intervention programs for children with autism.



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- \* **Line Therapist "Autism Waiver Program"** () - **Statewide:** Full-time;Part-time  
FT/PT/PRN- High School Diploma or equiv. Completed 80 hrs of spec autism training. 2 yrs exp in working directly with children with autism. Implement interventions, record data, report progress.
- \* **Consultant "Autism Waiver Program"** () - **Statewide:** Full-time;Part-time  
Hold a certificate from the Behavior Analyst Certification Board (BCAB) as a Board Certified Behavior Analyst (BCBA) or a Board Certified Assistant Behavior Analyst (BCaBA) and have a minimum two (2) years of experience developing/providing intensive intervention or overseeing the intensive intervention program for children with autism. "PRN, CONTRACT"